

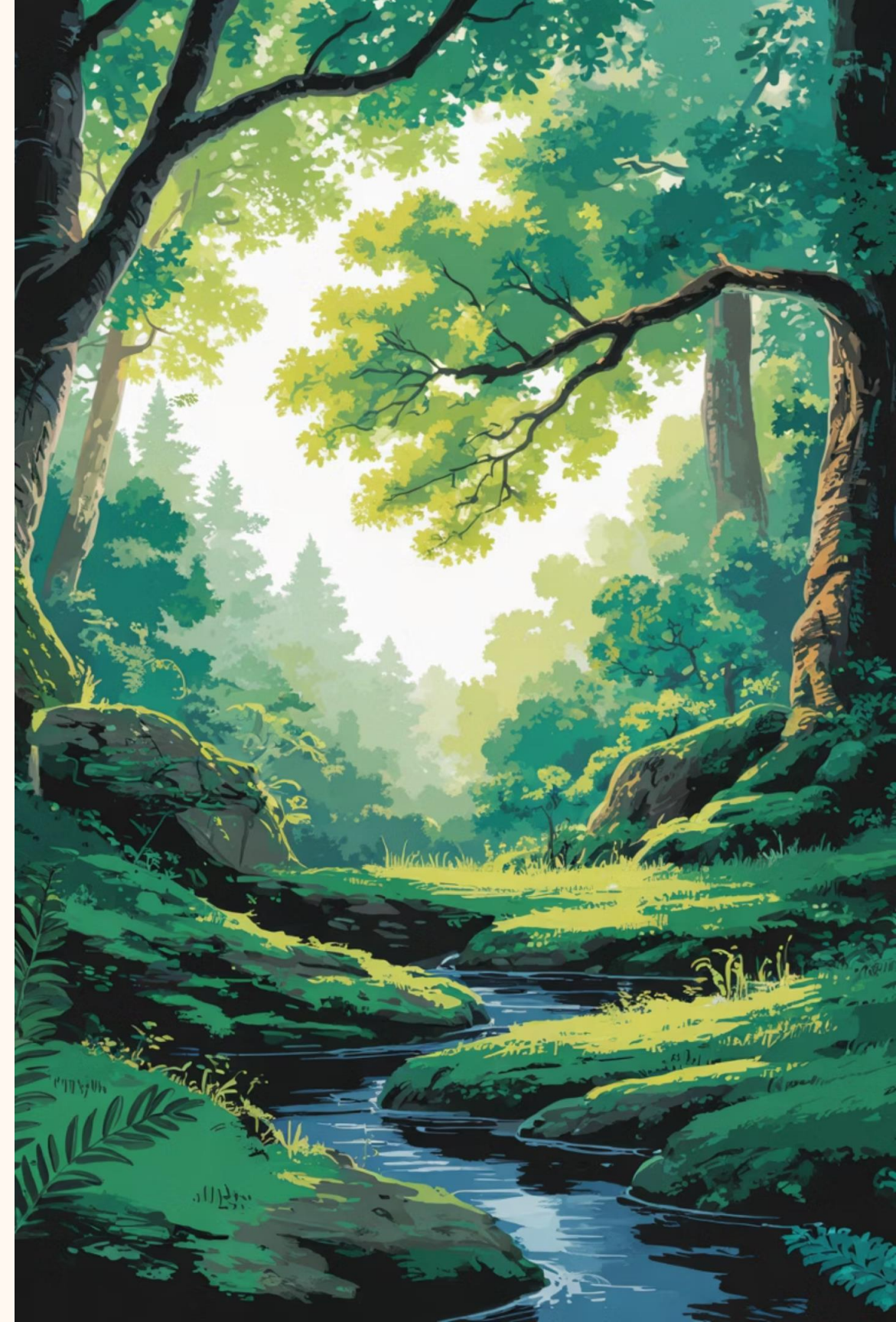


Mind Architect 2.0

Your Life Operating System

NOTION TEMPLATE

PRODUCTIVITY SYSTEM





Your Command Center

Mind Architect 2.0 is a complete life OS built inside Notion — combining task management, goal tracking, habit rituals, and knowledge organization into a single, beautifully structured workspace.

Focus

Daily priorities at a glance

Organize

Projects, areas, resources

Improve

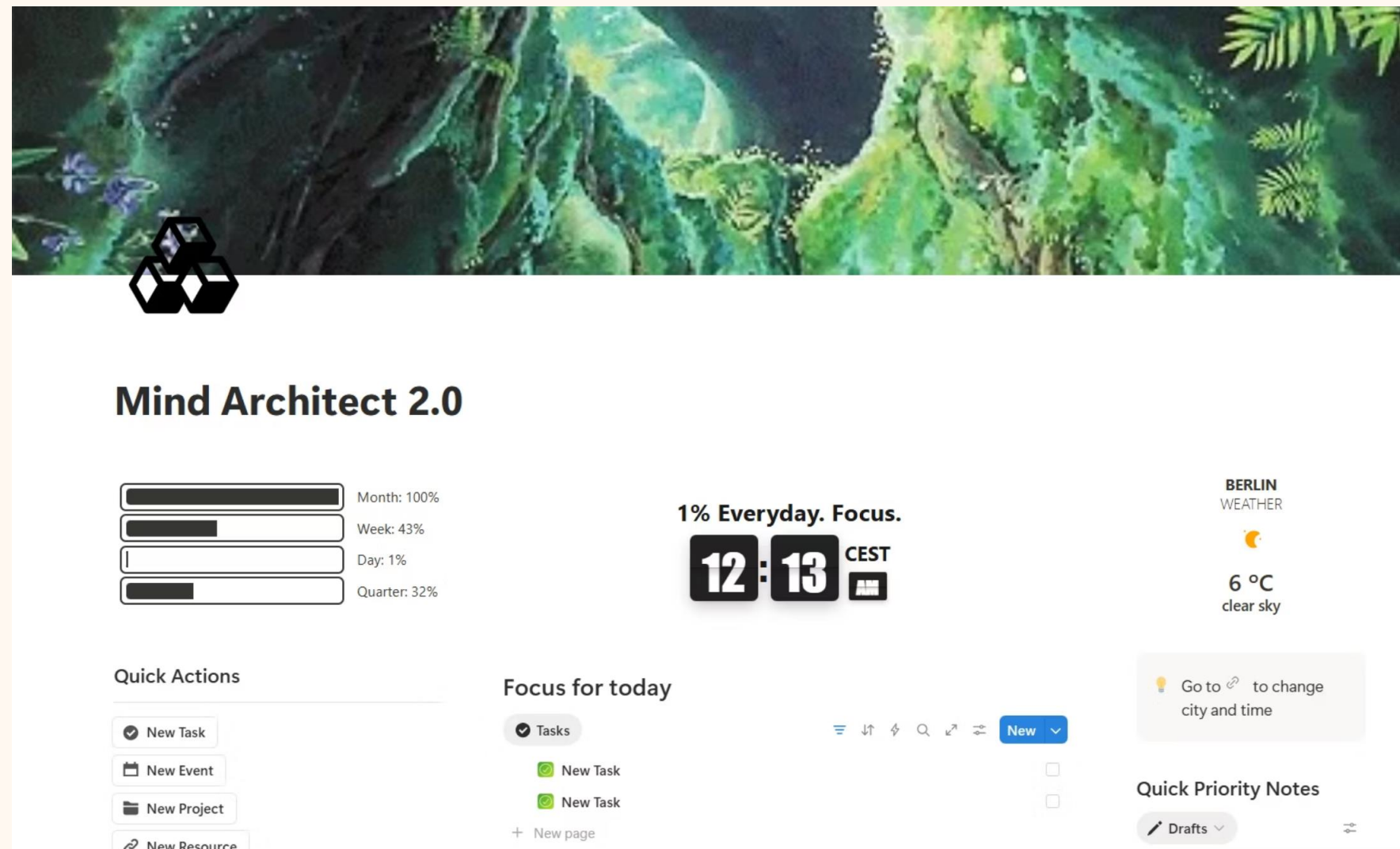
Track habits & performance

Review

Weekly & monthly reflections

Focus for Today

Every day starts with clarity. The **Focus for Today** dashboard surfaces your most important tasks instantly, so you spend less time planning and more time doing.



The screenshot shows the 'Focus for Today' dashboard for 'Mind Architect 2.0'. At the top left is a logo consisting of three interlocking hexagons. Below it, the title 'Mind Architect 2.0' is displayed. On the left, there are four progress bars: 'Month: 100%', 'Week: 43%', 'Day: 1%', and 'Quarter: 32%'. In the center, the text '1% Everyday. Focus.' is above a large digital clock showing '12:13 CEST'. To the right, the weather for Berlin is shown as '6 °C clear sky'. Below these are three sections: 'Quick Actions' with buttons for 'New Task', 'New Event', 'New Project', and 'New Resource'; 'Focus for today' with a 'Tasks' filter and two 'New Task' items; and 'Quick Priority Notes' with a 'Drafts' filter.

Quick Actions

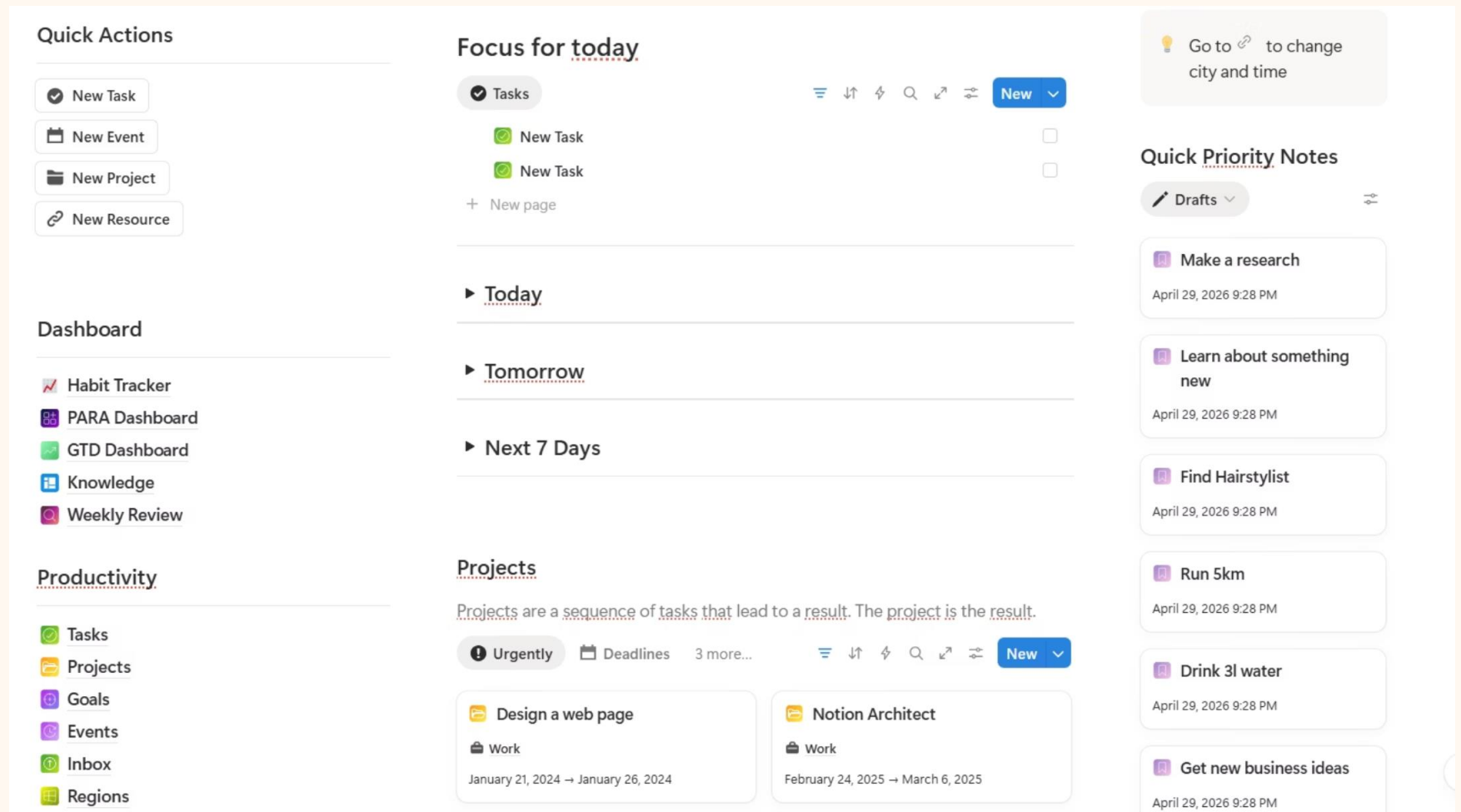
- **New Task** — capture any to-do instantly
- **New Event** — schedule directly from the dashboard
- **New Project** — spin up a structured project in one click
- **New Resource** — log notes, links, and references

Tasks are automatically sorted into Today, Tomorrow, and Next 7 Days — no manual organization required.

Tasks & Projects, Always in Sync

From daily to-dos to multi-week projects

The unified task view connects individual actions to the larger projects they belong to. Set urgency, deadlines, and work areas — the system keeps everything linked automatically.



Urgency Flags

Prioritize ruthlessly

Deadline Tracking

Never miss a date

Area Linking

Work, Health, Finance...

Long-Term Goals, Broken Down

Quarterly goals bridge the gap between daily action and long-term ambition. Set your big targets, attach projects, and watch progress accumulate — one meaningful step at a time.

1

Quarterly Goal

Define what matters most this quarter

2

Linked Projects

Break goals into executable projects

3

Weekly Review

Reflect, adjust, and stay on course

4

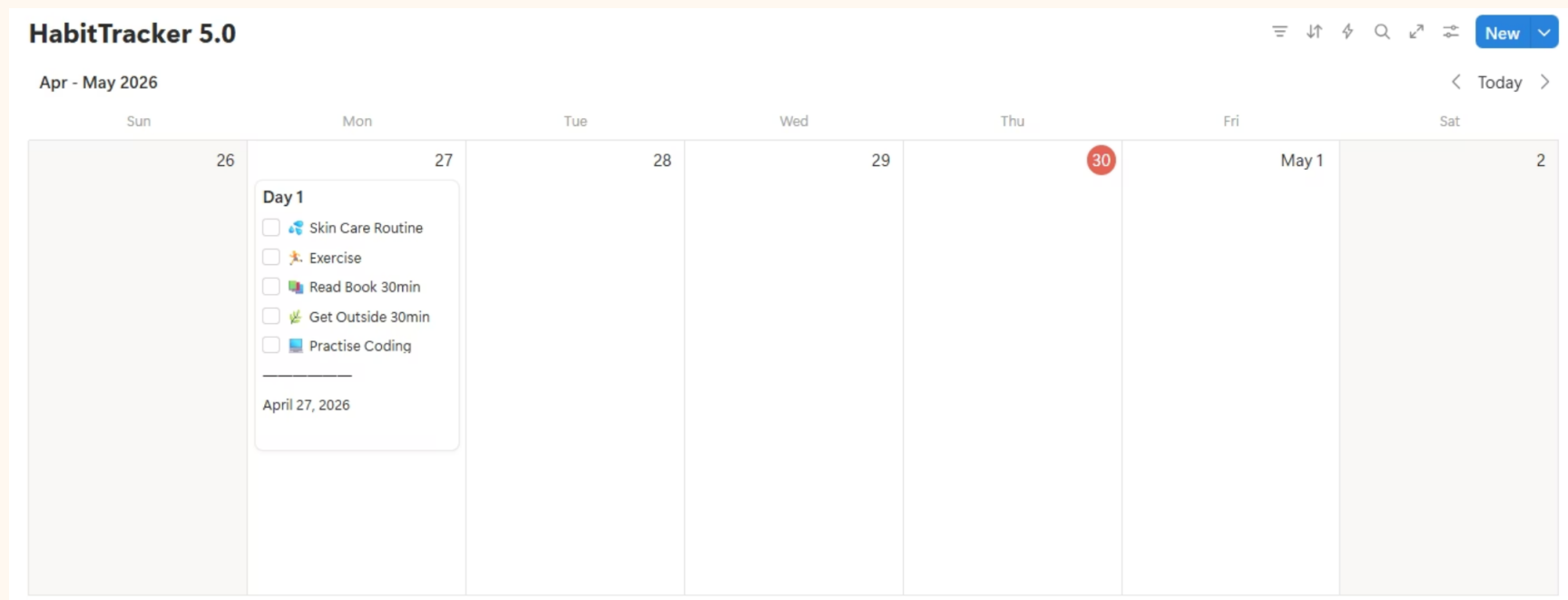
Goal Complete

Mark, celebrate, and set the next one



HabitTracker 5.0

Build the rituals that shape your life. **HabitTracker 5.0** displays your daily habits in a clean calendar view — each day logged, each streak visible, each routine reinforced.



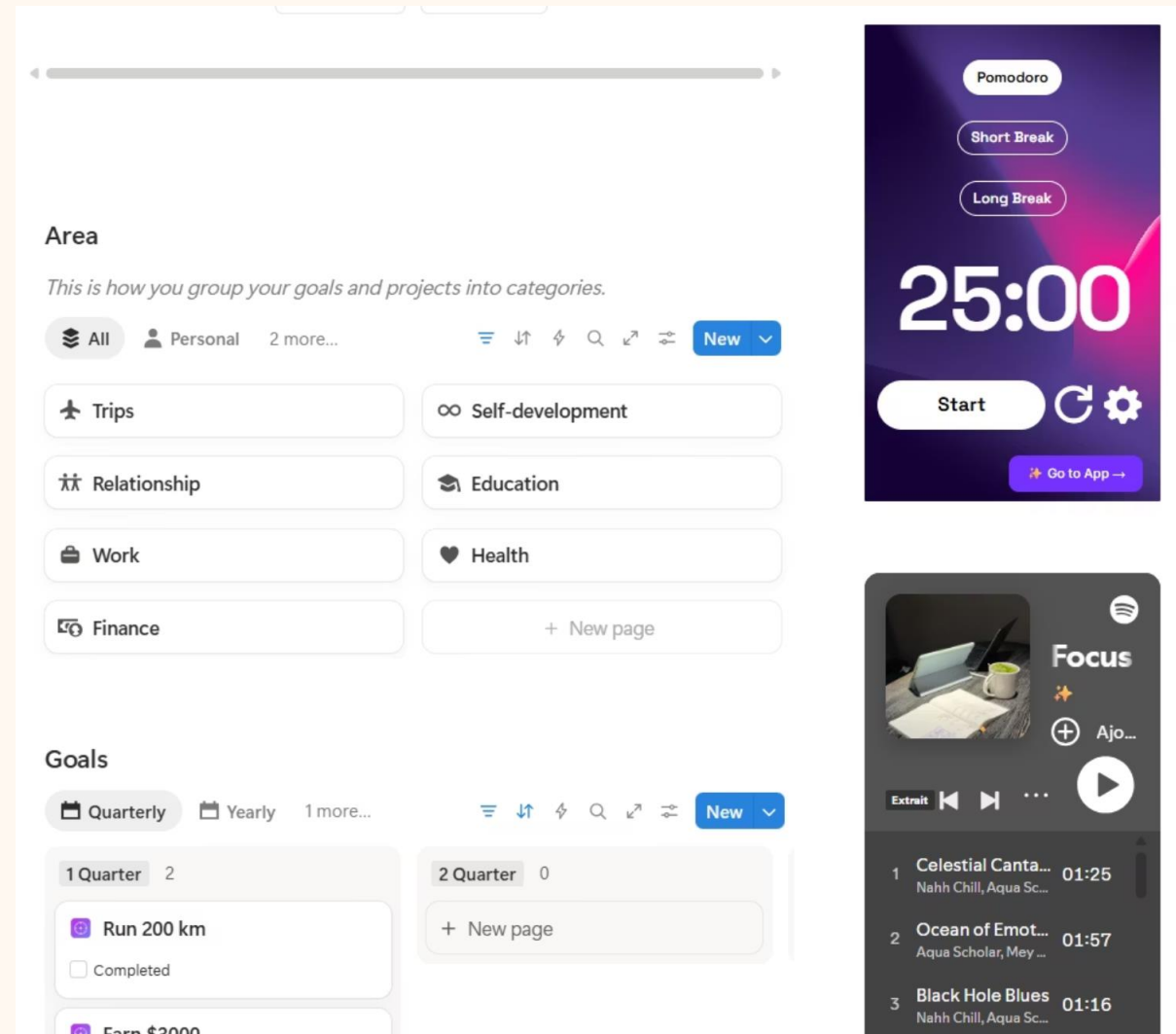
Sample Daily Stack

- 🌻 Skin Care Routine
- 🏃 Exercise
- 📖 Read Book 30 min
- 🌿 Get Outside 30 min
- 💻 Practice Coding

Every habit is timestamped and tracked monthly — so your progress is always visible, never invisible.

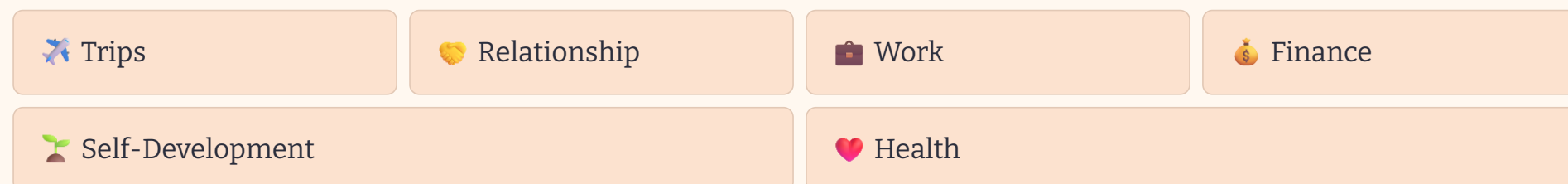
Life Areas — Organized with PARA

The **PARA method** brings structure to every corner of your life. Define your Areas, attach Projects, and store Resources — all interconnected within a single, living dashboard.



Six Life Areas

Each area groups your goals and projects, giving you a panoramic view of your whole life — structured, yet flexible.



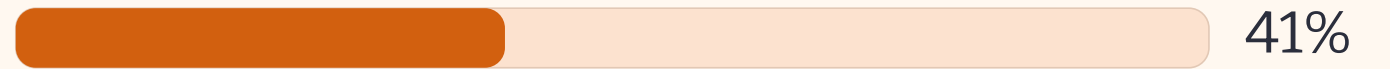
1% Better Every Single Day

Small, consistent progress compounds into extraordinary results. Mind Architect 2.0 tracks your improvement across four timeframes — so momentum is always measurable and visible.



Monthly

Full month completed



Weekly

On track mid-week



Quarterly

Steady quarter progress



Today

One focused day

Focus Tools Built In

Pomodoro Timer

A native **25-minute focus timer** with short and long break modes — integrated directly into your workspace. No context switching, no distractions.

Focus Playlist

Curated ambient music from the **Focus** playlist — tracks like *Celestial Cantata*, *Ocean of Emotion*, and *Black Hole Blues* keep the energy calm and concentrated.

- 📄 All tools live inside Notion — no external apps needed to enter deep work mode.





Build the Life You Designed

Mind Architect 2.0 is more than a productivity template — it's a quiet, powerful foundation for intentional living. Every tool, every view, every habit tracker works together to help you stay focused on what truly matters.



Clarity

Know exactly what to work on — today and this quarter.



Structure

Every area of life organized with PARA methodology.



Progress

1% better every day, tracked and visualized beautifully.